



MICHAELIS PRIVATE SCHOOL

"Moving Forward Courageously" with a proud German Heritage

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Financial Assistance Application Form

Confidential

Please take note that for us to evaluate any financial assistance towards school fees the following will be required:

- Fully completed application form for financial assistance
- Three most recent bank statements of both parents if applicable
- Pay slips of both parents if both parents earn an income
- Proof of all other income: rental, interest, dividends, etc.
- Proof of any loans if applicable
- Proof of financing agreements for Houses, Vehicles, etc. including monthly repayment
- Amount requested as bursary for your child/children per month

It is in the applicant's best interest to submit as much information as possible, all information will be treated strictly confidential.

Yours faithfully

TREASURER

VRYHEID'S PRIVATE SCHOOL, AFFILIATED WITH:



NPO registration no.: 082-050-NPO

Applying for: (kindly tick relevant box)

Financial Assistance

Students Name	:	
Applicants Name	:	
Date of Submission	:	

Return to: The Treasurer
The Governing Body
Michaelis Private School
Vryheid
3100

Please mark envelope **“Private and Confidential”**

VRYHEID'S PRIVATE SCHOOL, AFFILIATED WITH:



ISASA



NPO registration no.: 082-050-NPO

For the academic year commencing in January 2021

Section 1 – Personal Details**Student's Details:**

Full Name:	
Date of Birth:	
Age:	
Year of Entry to Michaelis Private School:	
Grade in January 2021:	

Applicant's Details

	Main Household Income	Other Household Income
Relationship to Student:		
Full Names:		
Address:		
Cellphone Contact Number:		
Work Contact Number:		
Home Contact Number:		
Email Address:		

Applicant's Employment Details

	Main Household Income	Other Household Income
Occupation:		
Current Employment Status:		
Current Employer:		
Current Employer Contact Details:		
Current Employer Address:		

 VRYHEID'S PRIVATE SCHOOL, AFFILIATED WITH:


Please ensure that this section is supported by copies of the relevant documentation to include pay slips, bank statements, tax summaries and anything else that will help your application.

Gross Income: Please list all sources of the annual household income to include salary, pensions, business profits, separation of maintenance allowance, social security benefits, benefits in kind, investment income, rental income and any other sources of income in the table below.

Income:	Main Household Income	Other Household Income
Salary from Employment:		
Benefits in kind:		
Business profit assessed for Income Tax:		
Other income from employment:		
Interest income:		
Other investment income:		
Allowances:		
Rental income:		
Other – (Please Specify)		
TOTAL		

Expenses: Please list all expenses including tax on income, insurances, mortgage repayments (Capital and interest), mortgage endowment insurance, other interest payable, rent and any other expenses in the table below:

Expenses:	Main Household Income	Other Household Income
Income tax:		
Insurance payments:		
Mortgage interest payments:		
Endowment/other mortgage related payments:		
Rent payable:		
Other – Loans and debts:		
TOTAL		

VRYHEID'S PRIVATE SCHOOL, AFFILIATED WITH:



Capital Assets

The Financial Assistance Committee will take into account the capital sum of any monies on deposit with banks or building societies, value of stocks and shares held, the current market value of any properties owned, market value of significant other assets (i.e. cars, boats etc.) and the net worth of any business owned or part owned.

Applicants should note that Michaelis Private School reserves the right to make home visits in the course of carrying out an assessment of an application for financial support.

Capital Assets:	Main Household Income	Other Household Income
Principal residence:		
Vehicles:		
Other Property: (i.e. second home, holiday let, investment property)		
Shares and investments:		
Savings, deposit accounts etc.		
Other Assets (please specify):		
TOTAL		

Capital Liabilities

Please provide details of any capital charges against the assets declared above such as the amount outstanding on the mortgage (include final payment date) or outstanding Loans.

Capital Assets:	Main Household Income	Other Household Income
TOTAL		

VRYHEID'S PRIVATE SCHOOL, AFFILIATED WITH:



Please supply details of other dependent children (unmarried).

Dependent Children

Name:	Date of Birth:	School/College	Net Annual Fee

Other Dependents

Please supply in detail anyone else fully financially dependent on the household.

Details of other dependents

Section 5 – Other relevant information

The Financial Assistance Committee request that the Applicant declares any other relevant information that might impact on the reward or otherwise of a Financial Assistance.

Please State above whether you have applied to any trusts, foundations or other organisations/individuals for support, and if so to which and with what result.

Amount requested for Financial Assistance: R_____ per month/year

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Section 6 – Declaration

Declaration

(The following declaration should be signed by both applicants.)

We have read the notes with the form and have made a complete declaration of our income and assets.

We understand that if we are offered Financial Assistance for our child:

- a) Our child's school fees account with the school will be credited monthly with the amount of the Financial Assistance.
- b) We undertake that any award is subject to annual review and that we must complete an annual declaration of our financial circumstances on the form sent to us by the school and supply all relevant supporting evidence by the return date indicated;
- c) Undertake to report immediately any material change in the financial position declared;
- d) Agree that both parents (2 people) work at both annual events Michaelis Challenge and Octoberdance. These Events are therefore not voluntary and no incentives are applicable.
- e) The award may be withdrawn or reduced, and in certain circumstances, past payment reclaimed if:
 - i. There is a breach of the School's Term and conditions for our child at the school (including terms as to due dates for payments of fees);
 - ii. We have knowingly and recklessly provided false information;
 - iii. We have failed to return the annual declaration of our financial circumstances by return date indicated;
 - iv. We have failed to produce any additional information required by the School to evidence our financial circumstances; or change in our financial circumstances.
 - v. There is in the view of the Head either unsatisfactory work or conduct;
 - vi. Both or either parents do not assist at both School Events:

Signatures:

Applicant One: _____

Date: _____

Applicant Two: _____

Date: _____

Legal Guardian: _____
(If applicable)

Date: _____

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